



1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

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2. Once the problem is identified, the next step is to develop a plan of action. This involves setting goals, determining the resources needed, and outlining the steps to be taken.

3. The third step is to implement the plan. This involves putting the plan into action and monitoring progress.

4. The final step is to evaluate the results. This involves assessing the effectiveness of the plan and making adjustments as needed.

5. The final step is to document the results. This involves creating a report or record of the process and the outcomes.